

## MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The April 5, 2017, regular meeting of the NSSEO Governing Board was called to order by President Frank Fiarito at 7:00 p.m. at NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, Illinois. Present were Governing Board members Debbi McAtee, Carol Botwinski, Erin Johannesen, Dennis Composto, Janice Krinsky, Anna Klimkowicz and Jim Perkins.

In attendance from the NSSEO staff were Bryan Bolger, Cathi Ivack, Cathy Williams, Brian Weems, Jill Anderson, Kim Dungan, Mary Ann McGinn, Sue Mahoney, Nancy Milne, Pam Radford, Melissa Swanson, Jack O'Neal, Nancy D'Andrea, Judy Hackett, Julie Jilek and Cathy Kostecki. Also in attendance were Administrative Representatives, Renee Erickson, from District 211; Marni Johnson, from District 214; NSSEA representatives, John Bialek and Mary Cassin. Pam Guio, Maggie Benes, Tom Jaslikowski, Amie Krummick and several students from NSSEO were also in the audience.

### MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED MARCH 7, 2017

It was moved by Jim Perkins and seconded by Erin Johannesen to approve the minutes of the regular and closed sessions dated March 7, 2017. On roll call vote – Ayes: Composto, Johannesen, Krinsky, Perkins, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

### PUBLIC COMMENT

There was no public comment.

### RECOGNITION OF BOARD MEMBER JIM PERKINS

Dr. Hackett asked Kim Dungan to introduce a student from Kirk School who presented Jim Perkins with an appreciation gift for his service to the students of NSSEO. Kevin, a transition student, used his communication device and thanked Mr. Perkins for everything he has done for him. Kevin then presented Mr. Perkins with a gift from the students of NSSEO. Bryan Bolger, NSSEO Outdoor Education Coordinator presented a gift from SLOEC. Bryan expressed his appreciation for Jim's support. Dr. Hackett shared a brief biography of Jim's Governing Board career with NSSEO. Dr. Hackett stated that Jim has participated in numerous committees and can be counted on for his compassion and focus on students. Dr. Hackett thanked Jim for his dedicated service and presented him with a Shining Star award. Frank Fiarito presented Jim with Kringles and spoke to how Jim is always prepared and speaks in meaningful ways to parents.

### SPOTLIGHT ON NSSEO STARS-INNOVATIVE TEACHING AND LEARNING

Mary Ann McGinn highlighted the Innovative Teaching and Learning report. The Board watched a short video showcasing students' interactions with a number of 21<sup>st</sup> Century learning activities which have given students an opportunity to collaborate, use critical thinking skills, and problem-solve as a team. Mary Ann introduced Pam Guio along with two students from Timber Ridge who shared virtual reality experiences with the Board. The students answered questions about their experiences and what they liked about them.

### CONSENT AGENDA

President Fiarito asked if there were any items on the consent agenda that Board members wanted to remove for separate consideration. There were none.

Consent agenda items consisted of the Disbursement List dated April 2017, Batch #1147; Procurement-Card automatic payment; Personnel Transactions dated April 5, 2017; Payroll Expenditures by fund for the March 15, 2017 payroll; and a Non-Resident Student Placement request for Kirk School.

#### DISBURSEMENT LIST DATED APRIL 2017/BATCH #1147

It was moved by Anna Klimkowicz and seconded by Jim Perkins to approve the disbursement list dated April 2017/Batch #1147, in the amount of \$1,523,898.20. On roll call vote - Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

#### PROCUREMENT-CARD AUTOMATIC PAYMENT

It was moved by Anna Klimkowicz and seconded by Jim Perkins to approve the procurement-card automatic payment in the amount of \$25,921.67 to BMO Financial Group on April 10, 2017. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

#### PERSONNEL TRANSACTIONS DATED APRIL 5, 2017

It was moved by Anna Klimkowicz and seconded by Jim Perkins to approve the personnel transactions dated April 5, 2017, which included the hiring and transfers of staff (a copy of which is made a part of these minutes). On roll call vote - Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

#### PAYROLL EXPENDITURES BY FUND

It was moved by Anna Klimkowicz and seconded by Jim Perkins to approve the payroll expenditures by fund for the March 15, 2017 payroll. On roll call vote – Ayes: Johannesen, Composto Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

#### NON-RESIDENT STUDENT PLACEMENT REQUESTS

It was moved by Anna Klimkowicz and seconded by Jim Perkins to approve the requests for placement of a non-resident student at Kirk school for the remainder of the 2016-2017 school year with all educational costs to be paid by the students' district of residence. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

#### SUPERINTENDENT'S REPORT

##### NATIONAL/STATE UPDATE

Dr. Hackett stated that they continue to work on funding in tandem with evidence based model (EBFM) at the State level. Some progress has been made. A reality of the process is the challenge of reaching consensus among stakeholders.

##### NSSEO JUNE BOARD MEETING

The NSSEO Board meeting originally scheduled for June 7<sup>th</sup> conflicts with the Kirk High School graduation ceremony. Regularly scheduled Board meetings are the first Wednesday of the month or the following Tuesday thereafter, however due to schedule conflicts, Wednesday May 31<sup>st</sup> has been determined to be a viable option for the June Board meeting. It was agreed upon that the NSSEO June Board meeting will be held on May 31, 2017.

##### AUTISM AWARENESS MONTH

Dr. Pam Radford stated April is National Autism Awareness month and provides an excellent opportunity to promote autism awareness. Pam highlighted the Professional Development that has focused on Autism and introduced Amie Krummick, NSSEO Autism Coach. Amie shared a mini-overview on Autism Awareness and the struggles students have.

### INFINITEC MEMBERSHIP FY 17

NSSEO has been a member of the Infinitec North Assistive Technology Coalition for over sixteen years. Infinitec's mission is *infinite potential through technology* and has a strong established reputation as a member-based organization across Illinois and expanded to serve other states. Dr. Hackett stated that our member district administrative representatives have continued to support our membership in the Infinitec coalition which enables the districts to access expert resources in Assistive Technology.

It was moved by Anna Klimkowicz and seconded by Jim Perkins to approve membership for FY18 in the Infinitec Assistive Technology Coalition at a cost of 60 cents per student based on member districts' previous Fall Housing Report, at an approximate total cost of \$28,858.80. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Composto, Krinsky, Johannesen and Perkins. Nays: None.

### NSSEO HUMAN RESOURCES DEPARTMENT UPDATE

#### RESOLUTION FOR DISMISSAL AND NON-RENEWAL OF CERTAIN NON-FINAL YEAR PROBATIONARY TEACHERS

Cathy Kostecki presented a resolution for dismissal of certain non-final year probationary staff.

It was moved by Anna Klimkowicz and seconded by Deb McAtee to adopt a resolution for dismissal and nonrenewal of certain non-final year probationary staff members. On roll call vote – Ayes: Krinsky, Perkins, Johannesen, Botwinski, McAtee, Composto, Klimkowicz and Fiarito. Nays: None.

#### RESOLUTION FOR THE HONORABLE DISMISSAL OF TEACHERS DUE TO REDUCTION IN FORCE

Cathy Kostecki presented a resolution for the honorable dismissal of teachers due to reduction in force.

It was moved by Jim Perkins and seconded by Frank Fiarito to adopt a resolution authorizing the honorable dismissal of teachers due to reduction in force. On roll call vote – Ayes: Composto, McAtee, Krinsky, Botwinski, Fiarito, Perkins, Johannesen and Klimkowicz. Nays: None.

### NSSEO BUSINESS DEPARTMENT UPDATE

#### FOUNDATION UPDATE

Julie Jilek reported that the Arts and Craft Showcase held at Kirk School in March went well. Julie stated that there will be garage sale on April 21<sup>st</sup> and April 22<sup>nd</sup> in the Central Office parking lot to benefit the Foundation.

#### FACILITY PLANNING COMMITTEE UPDATE

Julie Jilek reported that the RFQ subcommittee interviewed four (4) firms from the original eleven (11) submissions. On March 14<sup>th</sup>, the RFQ subcommittee met to review information from the interviews of the four (4) firms selected. Two (2) firms, Ruck Pate and STR were identified for site visits. On Monday, March 20<sup>th</sup>, subcommittee members visited two (2) locations of construction completed by Ruck Pate. On March 22<sup>nd</sup>, subcommittee members visited three (3) locations of construction completed by STR. The Facility Planning Committee will meet prior to the May 3, 2017 NSSEO Board meeting to discuss these visits, and may bring a recommendation forward to the NSSEO Governing Board.

#### FINANCE ADVISORY COMMITTEE UPDATE / BUDGET PRESENTATION

Julie Jilek distributed binders which contained the FY18 budget. She narrated a brief presentation and pointed out the highlights of the NSSEO proposed budget and stated that the Finance Advisory Committee recommended that the Board vote to transmit the budget to member districts for review and approval.

#### PUBLIC HEARING, 2017-18 PROPOSED BUDGET

It was moved by Anna Klimkowicz and seconded by Deb McAtee to recess the regular meeting and convene the public hearing for the purpose of public review of the proposed 2017-18 budget.

On roll call vote – Ayes: Perkins, Klimkowicz, Krinsky, Composto, Johannesen, Fiarito, McAtee, and Botwinski. Nays: None.

No comments or questions were presented from the audience.

It was moved by Anna Klimkowicz and seconded by Jim Perkins to adjourn the public hearing and reconvene the regular meeting. On roll call vote – Ayes: Perkins, Klimkowicz, Krinsky, Composto, Johannesen, Fiarito, McAtee, and Botwinski. Nays: None.

#### TRANSMITTAL OF THE PROPOSED 2017-18 BUDGET TO MEMBER DISTRICTS

It was moved by Jim Perkins and seconded by Frank Fiarito to transmit the FY18 NSSEO budget to the member districts for review and action. A directed vote on the FY18 Budget would be anticipated at the May 31, 2107 NSSEO Governing Board Meeting. On roll call vote - Ayes: Klimkowicz, Fiarito, Krinsky, Johannesen, Composto, Botwinski, Perkins and McAtee. Nays: None.

#### 2017 NSSEO EXTENDED SCHOOL YEAR BUDGETS (ESY)

Julie Jilek stated that at the March 7, 2017 NSSEO Governing Board meeting, the projected staffing plans and salary schedules for extended year services were presented and approved by the Board. Julie Jilek presented the Extended School Year budgets for the 2017 based on those staffing plans for Kirk School, Miner School, Riley School, Timber Ridge School and the DH/H Elementary/Middle School Program, and the DH/H Itinerant Program.

It was moved by Janice Krinsky and seconded by Anna Klimkowicz to approve the financial operating budgets for the 2017 NSSEO extended school year services, which would provide programs and services for the special education population in the NSSEO ESY policy, as determined on an individual child basis. On roll call vote - Ayes: McAtee, Botwinski, Johannesen, Fiarito, Composto, Krinsky, Klimkowicz and Perkins. Nays: None.

#### INFORMATION ITEMS

The following items were presented: Technology Report; Visually Impaired Easter Egg Hunt; position vacancies/current FTE enrollment; professional development highlights; activity fund report dated 2/1/17 – 2/28/17; NSSEO health insurance, TRS and workers' compensation account transactions; NSSEO graduation dates; Infinitec awards dinner; and the Blind Census survey.

#### NEW BUSINESS

No new business.

#### CLOSED SESSION

At 8:20 p.m. it was moved by Jim Perkins and seconded by Deb McAtee to convene into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c) (2)].

Also for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. [5 ILCS 120/2(c) (1)]

On roll call vote – Ayes: Composto, Johannesen, Krinsky, Perkins, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

#### REGULAR SESSION

Frank Fiarito directed the Board out of closed session and back to regular session at 9:25 p.m.

ADJOURNMENT

It was moved by Jim Perkins and seconded by Anna Klimkowicz to adjourn the April 5, 2017, regular meeting of the NSSEO Governing Board at 9:26 p.m. On roll call vote – Ayes: Johannesen, Composto, Perkins, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

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Carol Botwinski, Secretary

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Frank Fiarito, President

brdmtg may17  
minutes of 4.5.17

**PERSONNEL TRANSACTIONS**

**APRIL 5, 2017 MINUTES**

<b>DAC</b>	<b>NAME</b>	<b>POSITION</b>	<b>DESCRIPTION</b>	<b>EFFECTIVE DATE</b>
<b>EXTRA DUTY</b>				
Central Office-ALL	PAIDI, VIDYA	Seasonal Clerical	P.T. Receptionist at Central Admin during Spring Break	3/27/2017
DHH HS Hersey	ALVARADO, MAUREEN MARGARET	Educational Interpreter	Deaf Academic Bowl Practice/Interpreter for NTHS Ceremony	2/7/2017
DHH HS Hersey	PAGANO, JAMIE LEE	D/HH Speech Language Therapist	Volleyball Coach/Track Interpreter	2/1/2017
DHH HS Hersey	PONTICELLI, ERMELINDA	Educational Interpreter	Interpreter/Deaf Academic Bowl	2/23/2017
DHH HS Hersey	WECHMAN-MUELLER, PAMELA LYNN	D/HH Teacher	Track Interpreter	2/8/2017
DHH HS Hersey	UKLEJA, KATIE LYN	Educational Interpreter	Interpreter/Special Olympics Practice	3/8/2017
DHH Middle MacArthur	BATURA, ELZBIETA	Educational Interpreter	Interpreter/Bowling & Anime Club	2/14/2017
DHH Middle MacArthur	SALYARDS, KIMBERLEE A	D/HH Teacher	ASL Club	2/2/2017
Kirk School	MCGUINESS, CAROLINE	LBS1	Gross Motor Skills Coach	1/3/2017
Kirk School	OATES, VICKI	Classroom Aide	Soccer Skills Assistant Coach	1/3/2017
Miner School	BALCERAK, NICHOLAS A	LBS1	Special Olympics Snowshoe Coach	12/12/2016
Miner School	CHLAPECKA, KAREN M	Vision/O&M Specialist	Variety Show	11/4/2016
Miner School	CHLAPECKA, MARTIN	Hallway Assistant	After School Supervision/ Basketball Coach for Special Olympics	3/22/2017
Miner School	CLEARY, MICHAEL JOSEPH	Classroom Aide	Special Olympics Basketball Coach	12/5/2016
Miner School	DAVIS, HILLARY R	Occupational Therapist	Supervision of COTA	12/1/2016
Miner School	HARKINS, HEATHER LYNN	LBS1	DLM Refresher Course	1/26/2017
Miner School	KUSTRA, ELIZABETH ANN	Classroom Aide	Variety Show	11/7/2016

DAC	NAME	POSITION	DESCRIPTION	EFFECTIVE DATE
Miner School	MCENERNEY, EILEEN C	LBS1	Special Olympics Snowshoe Coach	12/12/2016
Miner School	PROBST, TIFFANY JOY	Classroom Aide	Substitute Bus Aide	2/14/2017
Miner School	RANDOLPH, DANIEL RANDALL	Classroom Aide	Special Olympics Coach	1/3/2017
Miner School	SOLINSKI, MARINA A	Classroom Aide	Substitute Bus Aide	3/6/2017
Miner School	SPANDIARY, CHRISTIAN TOWER	Classroom Aide	Special Olympics Basketball Coach	1/23/2017
Miner School	WAYNE, JEFFREY ALAN	Classroom Aide	Basketball Skills Coach	12/6/2017
Timber Ridge School	CERNIGLIA, ANNE	Classroom Aide	Unification Project	3/1/2017
Timber Ridge School	GREGORICH, EMILY RENEE	Classroom Aide	Book Club	3/1/2017
Timber Ridge School	JARGSTORF, MICHAEL HENRY	Classroom Aide	Lego Club	3/1/2017
Timber Ridge School	JORDAHL, CHANDLER LEE	LBS1	Unification Project	3/1/2017
Timber Ridge School	KAMINSKY, JODY	LBS1	Lego Club	3/1/2017
Timber Ridge School	NAVARRO, PERLA ADALIA	Bilingual Assistant	Bilingual Support After Regular Contractual Hours	2/1/2017
Timber Ridge School	SCHMITTLE, RYAN ALEXANDER	Classroom Aide	Homework Club	3/1/2017
Timber Ridge School	SNOWBECK, KRISTA RENAE	LBS1	After School Supervision	3/1/2017
VAC	GUIFFRE, STEPHANIE M	Temporary Clerical	Temporary Clerical Support	3/3/2017
<b>NEW HIRE</b>				
Riley-RTMS	Noonan, Kristen M	Classroom Aide	Vacant Position	3/20/2017
<b>STAFF TERMINATION</b>				
DHH Elem Forest	CRUZ, SUSAN HELEN	Signing Classroom Aide	Retirement-NO NSSEO Benefits	6/9/2017
DHH Elem Forest	CHAPP, TERRI A SEELOS	Educational Interpreter	Retirement-NO NSSEO Benefits	2/28/2017
DHH Elem Forest	PAWLOWSKI, JAMIE	DHH Teacher	Resignation-Personal Reasons	6/9/2017
DHH Hersey HS	MARQUETTE, BROOK	DHH Teacher	Resignation-Personal Reasons	6/9/2017
DHH Hersey HS	PIERSON, JESSICA	DHH Teacher	Resignation-Personal Reasons	6/9/2017

DAC	NAME	POSITION	DESCRIPTION	EFFECTIVE DATE
Kirk	BALIKOV, JENNIFER	LBS1	Resignation-Personal Reasons	6/9/2017
Timber Ridge School	HEDSTROM, MARLENE RENEE	Classroom Aide	Retirement-NO NSSEO Benefits	6/9/2017
VAC	JOHNSON, JUDY JEAN	Lead Program Admin Assistant	Retirement-NO NSSEO Benefits	4/3/2017
<b>STATUS CHANGE</b>				
DHH HS Hersey	MARQUETTE, BROOKE ELLYN	D/HH Teacher	From: FMLA To: Active	3/6/2017
Kirk School	BENTZ, AMY R	Classroom Aide	From: Active To: Unpaid Suspension	3/20/2017
Kirk School	GNEISS, TIMOTHY P	Hallway Assistant	From: Unpaid Medical LOA To: Termination/Unable to return to	6/9/2017
Kirk School	HANSON, TARA E	Vocational Teacher	From: Active To: FMLA (paid)	4/10/2017
Kirk School	JACNIACKA, KRYSZYNA	Classroom Aide	From: Stop Pay (Worker's Comp) To: Active	3/20/2017
Kirk School	WAKELEY, PATRICIA JO	Nurse Assistant	From: Active To: FMLA (paid)	3/7/2017
Miner School	KOWALSKI, MARY	Classroom Aide	6% Retirement Increase (1 of 3)	2016-17
Miner School	OLSON, LAUREN LEMASTER	Academic Design Strategist	Lane Change From: Lane I To: Lane II-8	2016-17
Miner School	SCHOMBURG, ROBYN MARLA	LBS1	From: FMLA (sporadic) To: Active	6/9/2016
Timber Ridge School	LAXGANG, VANESSA LEIGH	LSB1	From: Substitute To: LBS1	3/3/2017